Michigan Deptartment of Treasury 496 (2-04) Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended.	eport			
Local Government Type City Township Village Ot	Local Government Name		County	
Audit Date Opinion Date	Date Accountant	Report Submitted to State:		
We have audited the financial statements of accordance with the Statements of the Grandial Statements for Counties and Local	overnmental Accounting Standar	ds Board (GASB) and the	Uniform Reporting Format fo	
We affirm that:				
We have complied with the Bulletin for the second sec	ne Audits of Local Units of Govern	ment in Michigan as revised		
We are certified public accountants regis	stered to practice in Michigan.			
We further affirm the following. "Yes" respon comments and recommendations	ses have been disclosed in the fir	nancial statements, including	the notes, or in the report of	
You must check the applicable box for each i	tem below.			
Yes No 1. Certain component	units/funds/agencies of the local ι	unit are excluded from the fin	ancial statements.	
Yes No 2. There are accumula 275 of 1980).	ated deficits in one or more of th	is unit's unreserved fund ba	alances/retained earnings (P.A.	
Yes No 3. There are instance amended).	s of non-compliance with the Ur	niform Accounting and Budo	geting Act (P.A. 2 of 1968, as	
<u> </u>	violated the conditions of either order issued under the Emergence		Municipal Finance Act or its	
<u> </u>	s deposits/investments which do 29.91], or P.A. 55 of 1982, as am		equirements. (P.A. 20 of 1943,	
Yes No 6. The local unit has b	een delinquent in distributing tax r	evenues that were collected	for another taxing unit.	
Yes No 7. pension benefits (n	violated the Constitutional requirormal costs) in the current year. In the normal cost requirement, no	If the plan is more than 100	0% funded and the overfunding	
Yes No 8. The local unit uses (MCL 129.241).	credit cards and has not adopt	red an applicable policy as	required by P.A. 266 of 1995	
Yes No 9. The local unit has n	ot adopted an investment policy a	s required by P.A. 196 of 199	97 (MCL 129.95).	
We have enclosed the following:		Enclosed	To Be Not Forwarded Required	
The letter of comments and recommendation	ns.			
Reports on individual federal financial assist	ance programs (program audits).			
Single Audit Reports (ASLGU).				
Certified Public Accountant (Firm Name)				
Street Address	City	St	ate ZIP Code	
Accountant Signature Signature Signature	P. c .	Da	ate	

Village of Decatur
Van Buren County, Michigan
FINANCIAL STATEMENTS AND
INDEPENDENT AUDITORS' REPORT

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INDEPENDENT AUDITORS' REPORT

To the Members of the Village Council Village of Decatur, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely-presented component unit, each major fund, and the aggregate remaining fund information of the Village of Decatur, Michigan, as of February 28, 2005, and for the year then ended, which collectively comprise the Village of Decatur, Michigan's financial statements, as listed in the contents. These financial statements are the responsibility of the Village of Decatur, Michigan's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely-presented component unit, each major fund, and the aggregate remaining fund information of the Village of Decatur, Michigan, as of February 28, 2005, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with U.S. generally accepted accounting principles.

As described in Note 14, the Village of Decatur, Michigan has implemented a new financial reporting model, as required by the provisions of Governmental Accounting Standards Board Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, as of March 1, 2004.

The budgetary comparison schedules listed in the contents are not required parts of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it. The Village has not presented the management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the financial statements.



Members of the Village Council Village of Decatur, Michigan Page 2

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Decatur, Michigan's basic financial statements. The accompanying supplementary information and supplementary data are presented for the purpose of additional analysis and are not required parts of the basic financial statements. The supplementary information and data have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Siegfried Crondoll P.C.

May 15, 2005

BASIC FINANCIAL STATEMENTS

	Pi	rimary governmer	ı f	Component
	Govern- mental activities	Business- type activities	Totals	unit Downtown Development Authority
ASSETS		••••		
Current assets:				
Cash	\$ 522,653	\$ 399,032	\$ 921,685	\$ 8,772
Receivables (net)	175,819	50,318	226,137	778
Inventory	-	16,300	16,300	_
Internal balances	(12,464)	12,464	_	
Total current assets	686,008	478,114	1,164,122	9,550
Noncurrent assets:				
Cash - restricted	-	50,772	50,772	_
Receivables (net)	62,642	-	62,642	_
Capital assets, net of accumulated	•		,	
depreciation	343,216	1,443,889	1,787,105	
Total noncurrent assets	405,858	1,494,661	1,900,519	
Total assets	1,091,866	1,972,775	3,064,641	9,550
LIABILITIES				
Current liabilities:				
Payables	30,093	38,389	68,482	_
Deferred revenue	45,196	, <u>-</u>	45,196	_
Current portion of long-term debt		20,000	20,000	-
Total current liabilities	75,289	58,389	133,678	
Noncurrent liabilities:				
Long-term debt		280,000	280,000	
Total liabilities	75,289	338,389	413,678	
NET ASSETS				
Invested in capital assets,				
net of related debt	343,216	1,143,889	1,487,105	_
Restricted:	2.0,2.0	.,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Public works	153,037	_	153,037	_
Recreation and culture	4,177	_	4,177	_
Debt service	-,	28,222	28,222	
Unrestricted	516,147	462,275	978,422	9,550
Total net assets	\$ 1,016,577	\$ 1,634,386	\$ 2,650,963	\$ 9,550

			Program revenues		enues	
	<u>E</u> :	kpenses_		arges for rvices	gr	perating ants and atributions
Functions/Programs						
Governmental activities:						
Legislative	\$	10,583	\$	-	\$	-
General government		141,448		-		-
Public safety		249,490		20,132		903
Public works		221,037		15,471		150,228
Recreation and culture		41,770		1,440		33
Interest on long-term debt		724		-		
Total governmental activities		665,052		37,043		151,164
Business-type activities:						
Water		173,966	2	01,109		_
Sewer		118,837		67,395		
Total business-type activities		292,803	3	68,504		-
Total primary government	\$	957,855	<u>\$ 4</u>	05,547	<u>\$</u>	151,164
Component unit:						
Downtown Development Authority	\$	_	\$	-	\$	-

General revenues
Property taxes
State shared revenue
Interest income
Other

Total general revenues

Change in net assets

Net assets - beginning

Net assets - ending

Net (expenses) revenues and changes in net assets							
Pr	imary governm	ent	Component unit				
Govern- mental activities	Business- type activities	Totals	Downtown Development Authority				
\$ (10,583)	\$ -	\$ (10,583)					
(141,448)		(141,448)					
(228,455)	_	(228,455)					
(55,338)	-	(55,338)					
(40,297)	-	(40,297)					
(724)		(724)					
(476,845)		(476,845)					
_	27,143	27,143					
_	48,558	48,558					
	75,701	75,701					
(476,845)	75,701	(401,144)					
			\$				
408,681	_	408,681	6,536				
209,279	_	209,279	0,000				
5,095	3,397	8,492	19				
20,320	-	20,320	-				
643,375	3,397	646,772	6,555				
166,530	79,098	245,628	6,555				
850,047	1,555,288	2,405,335	2,995				
\$ 1,016,577	\$ 1,634,386	\$ 2,650,963	\$ 9,550				

ASSETS	General	Major Street	Business Rehabil- itation	Streets
Cash	\$ 209,969	\$ 61,786	\$ 56,939	\$ -
Receivables (net)	174,538	16,774	30,670	8,624
Due from other funds	1,248	-		
Total assets	\$ 385,755	\$ 78,560	\$ 87,609	\$ 8,624
LIABILITIES AND FUND BALANCES Liabilities:				
Payables	\$ 24,864	\$ -	\$ -	\$ -
Due to other funds		-	-	1,248
Deferred revenue	75,824	<u></u>		7,376
Total liabilities	100,688			8,624
Fund balances:	.*			
Reserved for long-term loans	72,747	-	30,670	-
Unreserved, undesignated	212,320	78,560	56,939	
Total fund balances	285,067	78,560	87,609	
Total liabilities and				
fund balances	\$ 385,755	<u>\$ 78,560</u>	<u>\$ 87,609</u>	\$ 8,624

Amounts reported for *governmental activities* in the statement of net assets (Page 5) are different because:

Capital assets used in *governmental activities* are not financial resources and, therefore, are not reported in the funds.

Certain assets used in *governmental activities* are not available to pay for current-period expenditures and, therefore, are deferred in the funds.

An internal service fund is used by management to charge costs of equipment to individual funds. The assets and liabilities of this fund are included in *governmental activities* in the statement of net assets.

Net assets of governmental activities (page 5)

	Other ernmental funds	gov	Total rernmental funds
\$	63,423 7,855 -	\$	392,117 238,461 1,248
<u>\$</u>	71,278	\$	631,826
\$	- - -	\$	24,864 1,248 83,200
	P		109,312
	- 71,278		103,417 419,097
	71,278		522,514
<u>\$</u>	71,278		

147,157

38,004

308,902

\$ 1,016,577

Village of Decatur

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - governmental funds

	General	Major Street	Business Rehabil- itation
REVENUES			
Taxes	\$ 326,610	\$ -	\$ -
Licenses and permits	15,077	<u>-</u>	•
State grants	216,422	97,149	-
Charges for services	9,115	-	-
Fines and forfeitures	14,001	-	-
Interest and rentals	4,578	190	869
Other	14,159		5,011
Total revenues	599,962	97,339	5,880
EXPENDITURES			
Legislative	10,583	_	_
General government	134,676	_	*
Public safety	258,995	_	_
Public works	70,840	49,012	7,034
Recreation and culture	33,788	-	-,50
Debt service:			
Principal	25,000	_	_
Interest	724	-	-
Capital outlays	13,720	-	-
Total expenditures	548,326	49,012	7,034
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	51,636	48,327	(1,154)
OTHER FINANCING SOURCES (USES) Transfers in Transfers out	(40,000)	(20,000)	-
Halisters out	(10,000)	(20,000)	
Total other financing sources (uses)	(10,000)	(20,000)	
Net change in fund balances	41,636	28,327	(1,154)
FUND BALANCES - BEGINNING	243,431	50,233	88,763
FUND BALANCES - ENDING	\$ 285,067	\$ 78,560	\$ 87,609

 Streets	gov	Other ernmental funds	gov	Total vernmental funds
\$ 82,189	\$	_	\$	408,799
-		-		15,077
-		45,657		359,228
-		-		9,115
-		-		14,001
-		156		5,793
 				19,170
 82,189		45,813		831,183
_		_		10,583
		~		134,676
-		-		258,995
82,189		50,305		259,380
		-		33,788
-		-		25,000 724
 <u>-</u>		<u> </u>		13,720
 82,189		50,305		736,866
 		(4,492)		94,317
 -		30,000		30,000 (30,000)
 		30,000		-
-		25,508		94,317
 **		45,770		428,197
\$ -	\$	71,278	<u>\$</u>	522,514

Village of Decatur

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - governmental funds (Continued)

Reconciliation of the statement of revenues, expenditures, and changes in fund balances governmental funds to the statement of activities:	
Net change in fund balances - total governmental funds (page 8)	\$ 94,317
Amounts reported for <i>governmental activities</i> in the statement of activities (Page 6) are different because:	
Capital assets: Current year additions Provision for depreciation	13,720 (20,711)
Long-term debt - payments	25,000
Net change in deferred revenue	(118)
Net revenue of the internal service fund reported with governmental activities	 54,322
Change in net assets of governmental activities (page 6)	\$ 166,530

		Business-type activities Enterprise funds			
				Internal	
ASSETS	vvaler	Sewer		service	
Current assets:					
Cash	\$ 159,867	\$ 239,165	\$ 399,032	\$ 130,536	
Receivables (net)	33,837	16,481	50,318	φ 100,000 -	
Inventory	16,300		16,300		
Total current assets	210,004	255,646	465,650	130,536	
Noncurrent assets:					
Cash - restricted	50,772	_	50,772	_	
Capital assets, net of	,		33,1.2		
accumulated depreciation	721,026	722,863	1,443,889	196,059	
Total noncurrent assets	771,798	722,863	1,494,661	196,059	
Total assets	981,802	978,509	1,960,311	326,595	
LIABILITIES					
Current liabilities:					
Payables	32,359	6,030	38,389	5,229	
Current portion of long-term debt	20,000	-	20,000		
Total current liabilities	52,359	6,030	58,389	5,229	
Noncurrent liabilities:					
Long-term debt	280,000		280,000		
Total liabilities	332,359	6,030	338,389	5,229	
NET ASSETS					
Investment in capital assets,					
net of related debt	421,026	722,863	1,143,889	196,059	
Restricted for debt service	28,222	_	28,222	· -	
Unrestricted	200,195	249,616	449,811	125,307	
Total net assets	\$ 649,443	\$ 972,479	1,621,922	\$ 321,366	
Some amounts reported for business-type active net assets (page 5) are different because certain					
internal service fund are reported with business-			12,464		
Net assets of business-type activities			\$ 1,634,386		

Village of Decatur STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS - proprietary funds

	Bus	Governmental activities		
		Enterprise fund		Internal
	Water	Sewer	Totals	<u>service</u>
OPERATING REVENUES				
Charges for services:				
Public utility fees	\$ 195,737	\$ 164,895	\$ 360,632	\$ -
Inter-fund charges	· <u>-</u>	-	-	134,914
Other	5,372	2,500	7,872	
Total operating revenues	201,109	167,395	368,504	134,914
OPERATING EXPENSES				
Personnel costs	93,857	46,492	140,349	7,800
Contracted services	21,993	26,191	48,184	29,009
Internal charges	17,110	8,265	25,375	-
Utilities	5,853	3,011	8,864	-
Supplies	873	2,477	3,350	12,189
Depreciation	27,673	<u>36,461</u>	64,134	19,647
Total operating expenses	167,359	122,897	290,256	68,645
Operating income	33,750	44,498	78,248	66,269
NONOPERATING REVENUES (EXPENSES)				
Interest revenue	1,056	2,341	3,397	517
Interest expense	(15,011)		(15,011)	
Total nonoperating				
revenues (expenses)	(13,955)	2,341	<u>(11,614</u>)	517
CHANGE IN NET ASSETS	19,795	46,839	66,634	66,786
NET ASSETS - BEGINNING	629,648	925,640	1,555,288	254,580
NET ASSETS - ENDING	\$ 649,443	\$ 972,479	\$ 1,621,922	\$ 321,366

Village of Decatur STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS - proprietary funds (Continued)

Reconciliation of the statement of revenues, expenses and changes in fund net assets of total enterprise funds to amounts reported for business-type activities in the statement of activities (Page 6).	
Net change in fund net assets of total enterprise funds (page 11)	\$ 66,634
Net revenue of the internal service fund reported with business-type activities.	 12,464
Change in net assets of business-type activities (page 6)	\$ 79,098

·	Busi	iness-type activ	ities	Governmental activities		
		Enterprise funds				
	Water	Sewer	Totals	service		
CASH FLOWS FROM OPERATING ACTIVITIES						
Receipts from customers	\$ 197,066	\$ 166,780	\$ 363,846	\$ 134,914		
Payments to vendors and suppliers	(72,929)	(37,537)	(110,466)	(47,017)		
Payments to employees	(54,633)	(40,031)	(94,664)	(7,800)		
Internal activity - payments to other funds	(17,110)	(8,265)	(25,375)	-		
Net cash provided by						
operating activities	52,394	80,947	133,341	80,097		
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
Acquisition of capital assets	-	(65,086)	(65,086)	(78,939)		
Decrease in payables	-	(65,153)	(65,153)	_		
Principal payments on long-term debt	(20,000)	-	(20,000)	-		
Interest payments on long-term debt	(16,000)		(16,000)			
Net cash used in capital and related financing activities	(36,000)	(130,239)	(166,239)	(78,939)		
CASH FLOWS FROM INVESTING ACTIVITIES						
Interest received	1,056	2,341	3,397	517		
NET INCREASE (DECREASE) IN CASH	17,450	(46,951)	(29,501)	1,675		
CASH - BEGINNING (including						
\$50,306 in restricted accounts)	193,189	286,116	479,305	128,861		
CASH - ENDING (including						
\$50,772 in restricted accounts)	<u>\$ 210,639</u>	<u>\$ 239,165</u>	<u>\$ 449,804</u>	<u>\$ 130,536</u>		

Village of Decatur STATEMENT OF CASH FLOWS - proprietary funds (Continued)

				s-type activ				ernmental ctivities
		E	nter	prise funds	\$		L	nternal
		Water		Sewer		Totals	5	service
Reconciliation of operating income to net cash provided by operating activities:				•			•	
Operating income Adjustments to reconcile operating income to net cash provided by operating activities:	\$	33,750	\$	44,498	\$	78,248	\$	66,269
Depreciation Increase in:		27,673		36,461		64,134		19,647
Receivables, net Inventory Increase (decrease) in payables		(4,947) (7,400) 3,318		(695) - 683		(5,642) (7,400) 4,001		- (5,819)
Net cash provided by operating activities	<u>\$</u>	52,394	\$	80,947	<u>\$</u>	133,341	\$	80,097
Supplementary information: Non-cash capital and related financing activities:								
Acquisition of capital assets Less, increase in payables	\$	<u>-</u>	\$	(65,086)	\$	(65,086)	\$	(78,294) 4,355
Cash used	<u>\$</u>	-	<u>\$</u>	(65,086)	<u>\$</u>	(65,086)	\$	(73,939)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

The accounting policies of the Village of Decatur, Michigan (the Village), conform to U.S. generally accepted accounting principles (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the significant accounting policies.

a) Reporting entity:

The accompanying financial statements present the government and its component unit entity for which the government is considered to be financially accountable. The discretely-presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the Village.

Discretely-presented component units:

Downtown Development Authority:

The Authority's governing body is appointed by the Village Council and its budget must be approved by the Village Council. Separate financial statements for the component unit have not been issued, as management believes that these financial statements, including disclosures, contain complete information so as to constitute a fair presentation of the component unit.

b) Government-wide and fund financial statements:

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the Village. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from the legally separate component unit for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

c) Measurement focus, basis of accounting, and financial statement presentation:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

c) Measurement focus, basis of accounting, and financial statement presentation (continued): Governmental fund financial statements are reported using the current financial resources, measurement focus, and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

State grants, licenses and permits, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Village.

The Village reports the following major governmental funds:

- The General Fund is the Village's primary operating fund. It accounts for all financial resources
 of the Village, except those required to be accounted for in another fund. Revenues are
 primarily derived from property taxes and state shared revenue.
- The Major Street Fund accounts for the use of allocated state gas and weight taxes used for the maintenance and construction of major streets within the Village.
- The Business Rehabilitation Fund accounts for the use of federal grants used to provide loans and/or grants to eligible businesses within the Village.
- The Streets Fund accounts for the use of allocated property taxes, used for the maintenance and construction of streets within the Village.

The Village reports the following major proprietary funds:

- The Water Fund accounts for the activities of the Village's water distribution system.
- The Sewer Fund accounts for the activities of the Village's sewage collection systems and treatment plant.

Additionally, the Village reports the following fund type:

 The Motor Vehicle Pool Fund, an internal service fund, accounts for vehicle and equipment management services provided to other departments of the Village on a cost-reimbursement basis.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

c) Measurement focus, basis of accounting, and financial statement presentation (continued): Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Village has elected not to follow subsequent private-sector standards.

Amounts reported as program revenues include: (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

- d) Assets, liabilities, and net assets or equity:
 - i) Bank deposits Cash consists of cash on hand, demand deposits, and highly liquid short-term investments with original maturities of three months or less from the date of acquisition.
 - *ii)* Receivables Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "due to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances." No allowance for uncollectible accounts has been recorded as the Village considers all receivables to be fully collectible.
 - iii) Inventory of supplies:

Supplies inventory is stated at cost (as determined on the first-in, first-out basis).

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):

d) Assets, liabilities, and net assets or equity (continued):

iv) Capital assets - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., sewer and water systems, roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the Village as assets with an initial, individual cost of more than \$500 (\$10,000 for infrastructure assets) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Governments can elect to account for infrastructure assets of government activities either retroactively to June 15, 1980, or prospectively. The Village has elected to account for its infrastructure assets prospectively, beginning March 1, 2004. Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings	20 - 40 years
Land improvements	10 years
Furniture, fixtures and equipment	4 to 15 years
Vehicles	4 years
Infrastructure	50 years

v) Property tax revenue recognition:

The Village property tax is levied each July 1 on the assessed values as of December 31 of the prior year. Village property taxes are recognized when levied. Taxes are payable to the Village from July 1 to March 1, at which time the uncollected portion is reimbursed to the Village by the Van Buren County revolving tax fund.

vi) Fund equity - In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY:

Budgetary information - Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the Village's general and special revenue funds. The budget document presents information by fund, function, department, and line-item. The legal level of budgetary control adopted by the governing body is the function level. All annual appropriations lapse at the end of the fiscal year. During the year ended February 28, 2005, the Village incurred the following expenditures, which were in excess of the amounts appropriated. All excess amounts were funded through available carryover funds.

		Amended	
<u>Fund</u>	<u>Function</u>	<u>budget</u>	<u>Actual</u>
General	General government	\$ 123,711	\$ 134,676

NOTE 3 - CASH:

A reconciliation of cash, as presented in the accompanying financial statements, to the footnote is as follows:

		Govern- mental ectivities		dusiness- type activities	•	Total primary vernment	ompo- nent unit		Totals
Cash Restricted cash	\$ —	522,653	\$ _	399,032 50,772	\$	921,685 50,772	\$ 8,772	\$	930,457 50,772
Totals	\$	522,653	<u>\$</u>	449,804	\$	972,457	\$ 8,772	\$	981,229
Deposits Cash on hand	\$	522,503 150	\$	449,604 200	\$	972,107 350	\$ 8,772	\$	980,879 350
Totals	\$	522,653	\$	449,804	\$	972,457	\$ 8,772	<u>\$</u>	981,229

Deposits are carried at cost and are maintained at various financial institutions in the name of the Village. State statutes and the Village's investment policy authorize the Village to make deposits in the accounts of federally-insured banks, credit unions, and savings and loan associations. The Village's deposits are in accordance with statutory authority. At February 28, 2005, the Village and its component units have deposits with a carrying amount of \$980,879 and a bank balance of \$984,545. Of the bank balance, \$280,484 is covered by federal depository insurance and \$704,161 is uninsured. The Village maintains individual and pooled cash accounts for all of its funds and its component unit. Due to use of pooled deposits, it is not practicable to allocate insured and uninsured portions of certain bank balances between the primary government and its component unit. The insured portion of the bank balance has been allocated entirely to the primary government.

NOTE 4 - RECEIVABLES:

At February 28, 2005, the Village's receivables were as follows:

	Property taxes	<u> </u>	ocounts	9	Inter- overn- nental		Loans		Totals
Governmental activities:									
General Fund	\$ 30,628	\$	1,002	\$	70,161	\$	72,747	\$	174,538
Major Street Fund	-		-		16,774		-		16,774
Business Rehabilitation Fund	-		-		-		30,670		30,670
Streets Fund	7,376		_		1,248		_		8,624
Other funds		_	-		7,855	_		_	7,855
Totals	\$ 38,004	<u>\$</u>	1,002	\$	96,038	\$	103,417	<u>\$</u>	238,461
Business-type activities:									
Water Fund	\$ -	\$	33,837	\$	-	\$	-	\$	33,837
Sewer Fund			16,481		-		-		16,481
Totals	<u>\$</u>	<u>\$</u>	50,318	\$	-	<u>\$</u>	<u></u>	\$	50,318

Loans receivable of \$62,642 are due in 2007 and beyond, all other receivables are due within one year; all receivables are considered fully collectible.

NOTE 5 - CAPITAL ASSETS:

Capital asset activity for the year ended February 28, 2005, was as follows:

		Beginning balance	_ In	creases	D	ecreases		Ending balance
Governmental activities:								
Capital assets not being								
depreciated - land	\$	10,000	\$		<u>\$</u>	-	\$	10,000
Other capital assets:								
Vehicles		213,324		73,689		(16,000)		271,013
Land improvements		160,075		_		-		160,075
Furniture, fixtures, and equipment		133,320		11,805		-		145,125
Buildings		121,500		-		-		121,500
Sidewalks		-		11,520				11,520
Total other capital assets		628,219		97,014		(16,000)		709,233
Less, accumulated depreciation for:								
Vehicles		95,001		17,167		(16,000)		96,168
Land improvements		93,805		11,068		-		104,873
Furniture, fixtures, and equipment		96,203	٠	8,072		_		104,275
Buildings		66,650		3,667		-		70,317
Sidewalks		<u> </u>		384				384
Total accumulated depreciation		351,659		40,358		(16,000)	_	376,017
Other capital assets, net		276,560		56,656		-	_	333,216
Governmental activities capital								
assets, net	<u>\$</u>	286,560	\$	56,656	\$	-	<u>\$</u>	343,216
Business-type activities: Water Fund:								
Capital assets not being depreciated -								
Land	\$	20,246	\$		\$	-	\$	20,246
Other capital assets:								
Distribution system		1,287,303		-		-		1,287,303
Equipment	-	13,529						13,529
Total other capital assets		1,300,832		-		-		1,300,832

NOTE 5 - CAPITAL ASSETS (Continued):

	Beginning balance	_Increases	Decreases	Ending balance
Business-type activities (continued):				
Water Fund (continued):				
Less accumulated depreciation for:			_	
Distribution system	\$ 565,046	\$ 26,619	\$ -	\$ 591,665
Equipment	7,333	1,054		8,387
Total accumulated				
depreciation	572,379	27,673	-	600,052
·				
Other capital assets, net	728,453	(27,673)	-	700,780
Total Water Fund				
capital assets, net	748,699	(27,673)		721,026
Sewer Fund:				
Capital assets not being depreciated: Land	79,689	<i>F</i>		70.690
Construction in progress	65,153	65,086	-	79,689 130,239
e on on decision in progress				
	144,842	65,086		209,928
Other capital assets:				
Collection system	1,472,343	_		1,472,343
Equipment	78,236			78,236
Total other capital assets	1,550,579	-	-	1,550,579
Less accumulated depreciation for:	0.45.400	00.740		070 000
Collection system Equipment	945,480 55,703	30,749 5,712	-	976,229 61,415
Ефириси		<u> </u>		01,413
Total accumulated depreciation	1,001,183	36,461		1,037,644
Other capital assets, net	549,396	(36,461)	_	512,935
Carlot Supriar access, No.		(00,101)		012,000
Total Sewer Fund				
capital assets, net	694,238	28,625	-	722,863
	<u> </u>			
Total business-type activities				
capital assets, net	<u>\$ 1,442,937</u>	<u>\$ 952</u>	\$	<u>\$ 1,443,889</u>

NOTE 5 - CAPITAL ASSETS (Continued):

Depreciation expense was charged to governmental activities as follows:

General government	\$ 6,772
Public safety	2,087
Public works	384
Recreation and culture	11,468
Depreciation on capital assets held by internal service fund	19,647

Total governmental activities

\$ 40,358

NOTE 6 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS:

At February 28, 2005, the composition of interfund balances was as follows:

Fund	<u>Receivable</u>	Fund	<u>Payable</u>		
General	<u>\$ 1,248</u>	Streets	<u>\$ 1,248</u>		

The amounts owed to the General Fund represent reimbursements due for costs paid on behalf of the Streets Fund.

The composition of interfund transfers during the year ended February 28, 2005, was as follows:

Fund	Transfer in	Fund	Transi out		
Local Street	\$ 30,000	General Major Street	\$ —	10,000 20,000	
			\$	30,000	

Transfers to the Local Street Fund were made in support of operating costs of the fund.

NOTE 7 - PAYABLES:

At February 28, 2005, the Village's payables were as follows:

Governmental activities:		ccounts	Payroll	g	nter- overn- nental	<u> Ir</u>	nterest_	_	ustomer leposits	
General Fund	\$	6.203	\$ 17,347	\$	1,314	\$	_	\$	_	\$ 24,864
Internal service fund		5,229				_		_		5,229
Total governmental activities	\$	11,432	\$ 17,347	\$	1,314	<u>\$</u>	_	\$	_	\$ 30,093
Business-type activities:										
Water Fund	\$	2,571	\$ 1,755	\$	-	\$	2,500	\$	25,533	\$ 32,359
Sewer Fund		2,637	902	_	-			_	2,491	6,030
Total business-type activities	<u>\$</u>	5,208	\$ 2,657	\$	-	<u>\$</u>	2,500	<u>\$</u>	28,024	\$ 38,389

NOTE 8 - LONG-TERM DEBT:

At February 28, 2005, long-term liabilities are comprised of the following individual issues:

The Water Fund has an outstanding balance of \$410,000 on the 1979 \$560,000, 5.00% Water Supply System Revenue Bonds. The bonds are due in annual principal installments of \$10,000 to \$25,000, plus interest through January 2018.

Long-term liability activity for the year ended February 28, 2005, was as follows:

	Beginning balance	Additions	Reductions	Ending balance	Amounts due within one year
Primary government: Governmental activities: Bank note	\$ 25,000	\$ -	\$ (25,000)	\$ -	<u>\$ -</u>
Business-type activities: Water Fund 1979 Bonds	\$ 430,000	<u>\$ -</u>	\$ (20,000)	\$ 410,000	\$ 20,000

NOTE 8 - LONG-TERM DEBT (Continued):

At February 28, 2005, debt service requirements were as follows:

Year ended	Busin	ness-type activities
February 28	Princip	pal Interest
2006	\$ 20	0,000 \$ 15,000
2007	20	0,000 14,000
2008	20	0,000 13,000
2009	20	0,000 12,000
2010	20	0,000 11,000
2011 - 2015	239	5,000 37,500
2016 - 2020	79	5,000 7,500
Totals	<u>\$ 410</u>	0,000 \$ 110,000

All debt is secured by the full faith and credit of the Village.

NOTE 9 - DEFERRED REVENUE:

Deferred revenue, as reported in the funds at February 28, 2005, is comprised of the following:

<u>Fund</u>	<u>Unearned</u>	Unavail- <u>able</u>	<u>Totals</u>
General Streets	\$ 45,196 ————————————————————————————————————	\$ 30,628 	\$ 75,824 <u>7,376</u>
	\$ 45,196	\$ 38,004	\$ 83,200

NOTE 10 - PENSION PLAN:

The Village sponsors a defined contribution plan for all full time employees. Employees are allowed to contribute amounts subject to IRS limitations. The Village makes a matching contribution (not to exceed 3% of covered payroll) for all personnel who contribute to the plan. For the year ended February 29, 2005, the Village and covered employees contributed \$10,662 and \$24,437, respectively to the plan.

The Village has no administrative or fiduciary responsibilities over the plan or plan assets. Accordingly, activity and balances of the plan are not included in these financial statements.

NOTE 11 - CLAIMS ARISING FROM RISKS OF LOSS:

The Village is exposed to various risks of loss to general liability, property and casualty, and workers' compensation. The risks of loss arising from general liability up to \$1,000,000, building contents, workers' compensation, and casualty are managed through purchased commercial insurance.

NOTE 12 - CONSTRUCTION CODE ACT:

A summary of construction code enforcement transactions for the year ended February 28, 2005, is as follows:

 Revenues
 \$ 5,190

 Expenses
 (5,487)

Deficiency of revenues over expenses

\$ (297)

NOTE 13 - CONSTRUCTION COMMITMENT:

During the year ended February 29, 2004, the Village began a process to obtain funding for a utility extension project for a manufacturing enterprise within the LDFA. The total cost, outside of private investment by the manufacturer, is approximately \$2,210,000. The Village has obtained federal and state grants of \$1,880,000 for this project. The remainder of the costs (\$330,000) will be borne by the Village. In March 2004, the Village was approved for a \$135,000, 2%, 10 year loan from Van Buren County Community Block Grant Revolving Loan Fund, to partially fund the Village's share of costs.

To date, the Village has incurred \$130,239 of costs for this project.

NOTE 14 - CHANGE IN ACCOUNTING PRINCIPLES:

Effective March 1, 2004, the Village implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, along with all related statements and interpretations. In connection with the implementation of this statement, the following adjustments to beginning net assets have been made to reflect the cumulative effect of this accounting change:

Net assets, as previously reported	
General and special revenue funds	\$ 428,197
Capitalization of capital assets, net of accumulated	
depreciation, not previously reported.	154,148
Net assets of the internal service funds are included in	
governmental activities in the statement of net assets.	254,580
Bonds and loans payable that were previously reported in	
the general long-term debt account group.	(25,000)
Certain resources used in governmental activities are not available to pay for current-	
period expenditures and, therefore, are deferred in the funds.	38,122
Net assets, as restated	\$ 850,047

REQUIRED SUPPLEMENTARY INFORMATION

	Original budget	Amended budget	Actual	Variance favorable (unfavorable)
REVENUES				
Taxes	\$ 331,985	\$ 361,650	\$ 326,610	\$ (35,040)
Licenses and permits	9,079	21,020	15,077	(5,943)
State grants	202,570	207,200	216,422	9,222
Charges for services	5,876	6,020	9,115	3,095
Fines and forfeitures	2,200	3,500	14,001	10,501
Interest and rentals	5,385	10,300	8,534	(1,766)
Other	10,050	10,050	10,203	153
Total revenues	567,145	619,740	599,962	(19,778)
EXPENDITURES				
Legislative	11,160	11,160	10,583	577
General government:				
Manager	31,958	26,633	33,451	(6,818)
Elections	850	-	499	(499)
Professional fees	18,350	18,450	18,867	(417)
Clerk	39,930	30,788	40,974	(10,186)
Treasurer	11,319	12,345	11,247	1,098
Building and grounds	16,620	15,920	11,569	4,351
Nondepartmental	19,200	19,575	18,069	1,506
Total general government	138,227	123,711	134,676	(10,965)
Public safety:				
Police protection	242,891	257,975	247,822	10,153
Crossing guards	8,752	8,752	5,686	3,066
Building inspections	6,550	10,100	5,487	4,613
Total public safety	258,193	276,827	258,995	17,832
Public works:				
Public works department	68,687	73,530	51,058	22,472
Street lighting	22,000	22,000	19,782	2,218
Total public works	90,687	95,530	70,840	24,690
Recreation and culture	36,135	46,485	33,788	12,697
Debt service:				
Principal	10,757	25,000	25,000	-
Interest	875	724	724	
	···			

Village of Decatur BUDGETARY COMPARISON SCHEDULE - General Fund (Continued)

		·		
EVENDITUES	Original budget	Amended budget	Actual	Variance favorable (unfavorable)
EXPENDITURES	Φ 44.500	0 44.000	A 40.700	400
Capital outlay	<u>\$ 14,500</u>	\$ 14,200	<u>\$ 13,720</u>	<u>\$ 480</u>
Total expenditures	560,534	593,637	548,326	45,311
EXCESS OF REVENUES OVER EXPENDITURES	6,611	26,103	51,636	25,533
OTHER FINANCING USES				
Transfer to Local Street Fund	(10,000)	(10,000)	(10,000)	
NET CHANGE IN FUND BALANCES	(3,389)	16,103	41,636	25,533
FUND BALANCES - BEGINNING	243,431	243,431	243,431	
FUND BALANCES - ENDING	\$ 240,042	\$ 259,534	\$ 285,067	\$ 25,533

Village of Decatur BUDGETARY COMPARISON SCHEDULE - Major Street Fund

		Original budget		mended budget		Actual	fa	ariance vorable favorable)
REVENUES								
State grants	\$	85,500	\$	100,000	\$	97,149	\$	(2,851)
Interest		400	_	200		190		(10)
Total revenues		85,900		100,200		97,339		(2,861)
EXPENDITURES								
Public works:								
Preservation streets		40,612		39,188		29,314		9,874
Winter maintenance		15,385		15,920		8,712		7,208
Traffic services		5,015		6,915		2,303		4,612
Administration		8,342		9,700		8,683		1,017
		<u>. , ,</u>						1,5 11
Total expenditures		69,354	_	71,723		49,012		22,711
EXCESS OF REVENUES OVER EXPENDITURES		16,546		28,477		48,327		19,850
OTHER FINANCING USES Transfer to Local Street Fund	<u> </u>	(20,000)		(20,000)		(20,000)		
NET CHANGE IN FUND BALANCES		(3,454)		8,477		28,327		19,850
FUND BALANCES - BEGINNING		50,233		50,233		50,233		
FUND BALANCES - ENDING	<u>\$</u>	46,779 #	<u> </u>	58,710	<u># \$</u>	78,560	<u> </u>	19,850

Village of Decatur BUDGETARY COMPARISON SCHEDULE - Business Rehabilitation Fund

	Original budget	Amended budget	Actual	Variance favorable (unfavorable)	
REVENUES	4				
Interest	\$ 4,850	\$ 720	\$ 869	\$ 149	
Other	50	50	5,011	4,961	
Total revenues	4,900	770	5,880	5,110	
EXPENDITURES Public works	275	350	7,034	(6,684)	
NET CHANGE IN FUND BALANCES	4,625	420	(1,154)	(1,574)	
FUND BALANCES - BEGINNING	88,763	88,763	88,763		
FUND BALANCES - ENDING	\$ 93,388	\$ 89,183	\$ 87,609	<u>\$ (1,574)</u>	

Village of Decatur BUDGETARY COMPARISON SCHEDULE - Streets Fund

	Original budget		Amended budget		Actual		Variance favorable (unfavorable)	
REVENUES Taxes	\$	62,244	\$	83,500	\$	82,189	\$	(1,311)
EXPENDITURES Public works		62,244		83,500		<u>82,189</u>		<u>1,311</u>
NET CHANGE IN FUND BALANCES		-		-		-		-
FUND BALANCES - BEGINNING								-
FUND BALANCES - ENDING	<u>\$</u>		<u>\$</u>		<u>\$</u>	L	\$	-

SUPPLEMENTARY INFORMATION

Village of Decatur COMBINING BALANCE SHEET - other governmental funds

February 28, 2005

	Spec	Special revenue funds					
	Local Street	Park	Totals				
ASSETS Cash Receivables (net)	\$ 59,246 	\$ 4,177 	\$ 63,423 7,855				
Total assets	<u>\$67,101</u>	<u>\$ 4,177</u>	\$71,278				
FUND BALANCES Unreserved, undesignated	<u>\$ 67,101</u>	\$ 4,177	\$ 71,278				

Village of Decatur COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - other governmental funds

	Spec	funds	
	Local Street	Park	Totals
REVENUES State grants Interest	\$ 45,657 123	\$ - <u>33</u>	\$ 45,657 156
Total revenues	45,780	33	45,813
EXPENDITURES Public works	50,305	<u> </u>	50,305
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(4,525)	33	(4,492)
OTHER FINANCING SOURCES Operating transfers in	30,000	<u>-</u>	30,000
NET CHANGE IN FUND BALANCES	25,475	33	25,508
FUND BALANCES - BEGINNING	41,626	4,144	45,770
FUND BALANCES - ENDING	<u>\$ 67,101</u>	\$ 4,177	<u>\$ 71,278</u>

SUPPLEMENTARY DATA

Village of Decatur
SCHEDULE OF BOND RETIREMENT AND ANNUAL INTEREST REQUIREMENTS
1979 \$560,000 WATER SUPPLY SYSTEM REVENUE BONDS

February 28, 2005

5 56	f., f		•			
Fiscal	<i></i>	erest requirem	ents	Maturity		Total
period	July 1	January 1	Totals	date	Principal	requirements
2006	\$ 7,500	\$ 7,500	\$ 15,000	01/01/06	\$ 20,000	\$ 35,000
2007	7,000	7,000	14,000	01/01/07	20,000	34,000
2008	6,500	6,500	13,000	01/01/08	20,000	33,000
2009	6,000	6,000	12,000	01/01/09	20,000	32,000
2010	5,500	5,500	11,000	01/01/10	20,000	31,000
	·	•	·		,	,
2011	5,000	5,000	10,000	01/01/11	25,000	35,000
2012	4,375	4,375	8,750	01/01/12	25,000	33,750
2013	3,750	3,750	7,500	01/01/13	25,000	32,500
2014	3,125	3,125	6,250	01/01/14	25,000	31,250
2015	2,500	2,500	5,000	01/01/15	25,000	30,000
					,	,
2016	1,875	1,875	3,750	01/01/16	25,000	28,750
2017	1,250	1,250	2,500	01/01/17	25,000	27,500
2018	625	625	1,250	01/01/18	25,000	26,250
			i		 -	·
	\$ 55,000	<u>\$ 55,000</u>	\$ 110,000		\$ 300,000	<u>\$ 410,000</u>